

## **BLUE DOOR GALLERY MEMBERSHIP REQUIREMENTS**

### **Artist Application Requirements:**

- Applicants must be members of the Carrollton Artist Guild.
- **Blue Door Gallery Artist Application Applications** and images are reviewed each month at the cooperative meeting.
- New Co-Op Members will be admitted by an application process including a jury of their work. Judging will take place within 2 weeks of application and members will be notified of the results within 1 month of the submission.
  1. Click here to submit your application on-line
  2. After submitting your application please submit 3 images of your work (jpegs only) and via email to [bluedoorgallery115@gmail.com](mailto:bluedoorgallery115@gmail.com)
  3. Please label your images as “Last name\_first Name01.jpg” Entry of your artwork constitutes your acceptance of the terms below:

### **Artist Member Responsibilities:**

- Understands what a co-op is and is willing to comply with the rules and values of this co-op.
- Works equally to contribute to gallery and other business operations (e.g. staffing, bookkeeping, cleaning, creating displays, etc.).
- Members are expected to work in the gallery 3 to 4 times per month according to the schedule requirements. Working members must staff the gallery during advertised hours and not leave the premise unattended.
- Each working member must resolve scheduling conflicts to ensure the gallery is staffed as advertised.
- Pays an equal share of expenses. A joining fee of \$120 (\$20 for initial 6 months of membership) is required upon acceptance into the co-op. Intermittently all co-op members may be asked to share expenses if an operational need is voted upon.
- Sales tax is collected at the point of sale and remitted to the artist monthly along with sales revenues.
- Each artist is responsible for submitting his/her sales tax to the state of Georgia.
- Member artists will pay a 20% commission to the city of Carrollton for rent on all co-op gallery sales.
- Artwork is ready to display and properly labeled.
- Replaces sold artwork and swaps out work that has been on display for 3 months or more with new work.

- Holds harmless the gallery and city for loss or damage. All diligence will be taken to insure the safety of artwork; however, in the event of loss or damage, neither the gallery nor the city will be held responsible.

Failure to meet the Artist Work Responsibilities may result in removal from the Gallery membership with a simple majority vote.

#### **Exhibiting Member Benefits:**

- Artwork is displayed year round in the Gallery.
- Public events or receptions to attract patrons feature members' artwork.
- Work is featured on Blue Door Gallery website and other social media accounts.
- Low 20% sales commissions for artist members.
- No exclusivity - Members are free to show and sell work in other venues without limitation, as long as prices are commensurate with Gallery works.
- Targeted advertising program throughout the year.
- Member of strong community of artists to share resources.

**For more information please contact:** [bluedoorgallery115@gmail.com](mailto:bluedoorgallery115@gmail.com)

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#### **TERMS:**

Receiving payment for purchase of artwork, including GA sales tax, will be collected by gallery staff and remitted to the artist monthly. Payment of sales tax shall be the responsibility of the Artist.

The City of Carrollton, Carrollton Center for the Arts, the Carrollton Artist Guild and the Blue Door Gallery will NOT insure or protect works against fire, theft, and vandalism, and are not liable for nicks, dents, scratches, and/or other breakage.

You release and discharge the officers and employees of the above listed from any and all claims occasioned by damages or loss of artwork while exhibiting in the gallery space.

You give permission to reproduce the artwork for publicity purposes is granted.

The gallery will remit 20% of all sales to the City of Carrollton monthly.

The setup, installation, display, break down and clean-up of the artwork is the responsibility of the Artist in collaboration with the cooperative members.